



Inspiring Dreams. Growing Possibilities.

**Finance Committee Meeting Minutes**

August 29, 2024  
10:00 am | In Person & Zoom

**Members Present**

Tim Houghton, Chair  
Brian Phillips  
Joe White  
Charlie Walch

**Staff Present**

Bill Kent  
Pam Thomas  
Susan Marino

**Call to Order**

Tim Houghton called the meeting to order at 10:00 am. The Finance Committee meeting is a public meeting, and the meeting details are available on The Biome School website.

**Agenda Items**

**A. Approve Minutes**

Tim called for a motion to approve the minutes from June 20, 2024 meeting, motion was approved & seconded, motion carried.

**B. Review Financial Packet**

Financial packet reviewed. Questions were asked and answered.

**C. Review 2024-25 Meeting Dates**

Meeting dates were discussed and some adjustments were made due to vacations.

**D. Discussion of Budget Adjustments**

There are no budget adjustments at this time.

**New Business**

Tom Donovan has resigned from the committee due to personal issues.

**Adjournment:** The meeting was adjourned at 11:00 am.



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Respectfully Submitted,

DocuSigned by:  
*Pamela Thomas*  
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**Prepared By: Pam Thomas**  
**Development Coordinator**

DocuSigned by:  
*Tim Houghton*  
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**Approved By: Tim Houghton**  
**Finance Committee Chair**