

# THE BIOME SCHOOL

## BOARD OF DIRECTORS MEETING MINUTES

### TUESDAY AUGUST 27, 2024

A meeting of the Board of Directors of The Biome School was called to order by Mr. Phillips. The meeting was in-person at 1408 Tower Grove Avenue and via Zoom at approximately 5:00 p.m., on Tuesday, August 27, 2024, a quorum was present.

#### Directors Present:

Alex Head  
Tim Houghton  
Charlie Walch  
Brian Phillips  
Ray Claybrooks  
Sam Bush  
Ellen Mocerri  
Joe White

#### Attended by Invitation:

Bill Kent, Jr. (President and CEO)  
Laura Myers (Principal)  
Mark Kent (Director of Development)  
Pam Thomas  
Susan Marino (UMSL)

#### Approve Minutes:

Bill Kent advised a correction of the minutes from June 25 meeting incorrectly noting that MAP scores were not discussed as anticipated. A motion was made to approve the minutes from June 25, 2024. The motion was moved, seconded and the motion was approved.

#### President & CEO Report – Bill Kent

**A. *Organization Restructuring Update:***

Bill reviewed the restructuring process.

**B. *Resolution to add President & CEO as signer on Edward Jones Investments & Simmons Bank Operating Account:***

The motion was moved, seconded and the motion was approved.

**C. *Approval of Lease Agreement:***

The Lease is still being worked on and should be available for approval at the next board meeting.

**D. Presentation overview of 2024-25 Enrollment:**

Mr. Kent stated the school is off to a fantastic start. We have a 33% enrollment increase this year. Bill reported that 56% of student referrals came from our current parents. An expanded attrition report is a work in progress.

**E. Presentation overview of the 2024-25 Academic Program:**

Bill reviewed presentations. Questions were asked and answered.

**Fundraising Report- Mark Kent**

Mark Kent reviewed the fundraising revenue. Questions were asked and answered. Mark stated that board members need to attend at least one event per year.

**FINANCE – Tim Houghton & Bill Kent**

Tim reviewed the most recent financials and cash flow, with questions asked and answered.

**Closed Session:** Motion to enter closed session at 5:55 pm

**New Business:**


There was no new business presented

**Adjournment:**

The meeting was adjourned at 6:05pm.

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Respectfully Submitted,

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Brian Phillips, Biome School Board Chair

Prepared By,

DocuSigned by:  
  
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Pamela Thomas, Executive Assistant