



Inspiring Dreams. Growing Possibilities.

Finance Committee Meeting Minutes

February 15, 2024

10:00 am | In Person & Zoom

Members Present

Tim Houghton, Chair
Brian Phillips
Glen Schuster
Judy DeLuca-Ford
Charlie Walch

Staff Present

Bill Kent
Pam Thomas
Debbie Akins

Call to Order

Tim Houghton called the meeting to order at 10:00 am. The Finance Committee meeting is a public meeting, and the meeting details are available on The Biome School website.

Agenda Items

A. Approve Minutes

Tim called for a motion to approve the minutes from January 18, 2024 meeting, motion was approved & seconded, motion carried.

B. January 2024 Financials

Tim and Debbie reviewed the January financials.

C. Review and Approve FY23-24 Revised Budget Projections

Debbie Akins stated that we reforecast one time per year, and this is our time to review and make necessary changes. Intercompany adjustments made to show a positive amount. All funds have been pulled from Edward Jones and moved to Simmons account to hold us over until we receive ERC funds.

Tim Houghton called for a motion to approve the revised budget, motion was approved & seconded, motion carried.



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New Business

There was no discussion of new business.

Closed Session

There was a closed session to discuss HR issues.

Adjournment

The exact time of adjournment is unknown as the staff was released prior.

Respectfully Submitted,

DocuSigned by:

Pamela Thomas

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**Prepared By: Pam Thomas
Development Coordinator**

DocuSigned by:

Tim Houghton

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**Approved By: Tim Houghton
Finance Committee Chair**