**THE BIOME SCHOOL**

**BOARD OF DIRECTORS MEETING MINUTES**

**Tuesday, November 14, 2023**

A meeting of the Board of Directors of The Biome School was called to order by Bill Kent, Mr. Phillips had a family emergency and was unable to attend. The meeting was in-person at the Biome School and via Zoom at approximately 5:05 p.m., on Tuesday, November 14, 2023, a quorum was present.

**Directors Present:**

Jessica Cochran Alex Head

Tim Houghton Alex Zaks

Charlie Walch Ellen Moceri

**Attended by Invitation**:

Bill Kent, Jr. (President and CEO of Group)

Carolyn Jordan

Susan Marino (UMSL)

Mark Kent (Director of Development)

Pam Thomas Judy De-Luca Ford

Julie Harris

**Approve Minutes:**

A motion was made to approve the minutes from August 29, 2023. The motion was moved, seconded and the motion was approved.

**President & CEO Report:**

1. ***Approve new board members Sam Bush & Ray Claybrooks***

After discussion, a motion to approve the new board member candidates was moved and seconded on the election of Sam Bush and Ray Claybrooks as a director of the Board of The Biome School.

1. ***Strategic Growth Committee Update***

Bill Kent reviewed the first meeting of the new Strategic Growth Committee with the Board. Mentioning the population changes in St. Louis City and the challenges we will face as a school.

1. ***Recruitment Strategies 2024-25***

Bill Kent discussed that recruitment is underway for the upcoming school year. The Biome will continue to work with Fox TV to assist with marketing. Studio STL will be at the school in late November to record for a December program. He further went on to say we are still working on our recruitment strategy.

**Academics- Julie Harris**

Julie Harris reviewed the Diagnostic Results to date for Reading and Math.

The board requested a student attrition report and tables tracking student performance.

**Mark Kent- Fundraising Report:**

Mark Kent reviewed the fundraising revenue. We did not make our Gala budget. There was discussion to have smaller events to take the place of the Gala in the future.

Mark also discussed the school year end appeal mailing and requested that each board member send the email to friends.

Bill Kent mentioned that we no longer have a connection at Bayer since Damion Jones left the board. We are looking for a connect to assist with grants and have a board member from Bayer.

**Finance: *Approve 2023-24 Budget & June 2023 Financials***

A motion was made to approve the September & October 2023 Financials. The motion was moved, seconded and the motion was approved

**Closed Session:**

There was not a closed session for this board meeting

**New Business:**

There was no new business presented

**Adjournment**

There being no further business, Mr. Kent declared the meeting to be adjourned at 6:04 pm

Respectfully Submitted, Prepared By,

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Bill Kent, Biome School President & CEO Pamela Thomas, Development Coordinator