**The Biome School**

**Board of Directors Meeting Minutes**

**Agenda Open Session**

**Date: October 25, 2022**

### Time: 5:00 pm via Zoom

**MISSION STATEMENT**

We engage students in an individualized and challenging, yet nurturing, educational environment, enriching their minds and cultivating confident and creative builders of the future.

### PRELIMINARY

### CALL TO ORDER

### Brian Phillips welcomed all to the Biome School Board Meeting. The meeting was held via Zoom. At 5:11 pm, a quorum was not present.

### ROLL CALL

### Directors Present

### Jessica Cochran

### Damion Jones

### Ellen Moceri

### Brian Phillips

### Alex Zaks

Staff Present

Monica Gillespie

Carolyn Jordan

Bill Kent

Mark Kent

Susan Marino

Shari Pittman

Pam Thomas

### APPROVAL OF AGENDA

There was not a quorum. The agenda was not approved.

1. **PRESIDENT & CEO REPORT – BILL KENT**
   1. 2021-22 UMSL Annual Review Report

The Biome School 2021-22 UMSL Annual Review Report was included in the board packet. Bill Kent explained that charter school accountability is increasing the demand for data from sponsor schools. The school’s academic scores continue to improve. The most recent staffing trend includes younger, less experienced teachers, who will require more coaching and mentoring. UMSL also requires reviews of school leadership and documentation of a myriad of items related to finances, academic progress and board training and engagement.

### Review and Approval of Updated Articles of Incorporation

The Biome School updated Articles of Incorporation were included in the board packet. This item was tabled pending a quorum for approval.

* 1. Strategic Plan & SIP Update

Bill Kent informed the directors that a strategic plan draft was submitted to DESE and an updated version of would be available at the next meeting.

1. **ACADEMIC REPORT – JULIE HARRIS**
   1. Baseline 2021 Academic Report

Bill Kent expressed that the school continues to make progress in literature and math. The program goals for the year include improvement in comprehension and vocabulary which will be piloted this year for grades 3-5.

1. **FUNDRAISING REPORT – MARK KENT, DR. JEFF GAMBLE**
   1. YTD Fundraising Report

The YTD fundraising report was included in the board packet. The school raised $191,000 towards the $195,000 gala goal, which included $140,000 in sponsorships. The school will begin its year end appeal in November.

1. **FINANCE – BILL KENT, TIM HOUGHTON**
   1. Most Recent Monthly Financials

The financials for month ending September 30, 2022 were included in the board packet. Bill Kent explained that the school is currently ahead of budget by $93,000. There have been some high than normal expenses in plant operations, including security upgrades and having an armed police officer in the morning. The staff continues to do a great job of managing expenses within their individual budgets.

1. **CLOSED SESSION**

Closed session discussion will be tabled pending a quorum.

1. **New business**

There was no new business.

1. **ADJOURNMENT**

The meeting was adjourned.

Respectfully Submitted,

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Shari Pittman

Director of Operations

Approved by,

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Brian Phillips

Biome School Board President