



## THE BIOME SCHOOL BOARD OF DIRECTORS MEETING MINUTES Tuesday, August 29, 2023

A meeting of the Board of Directors of The Biome School was called to order by Brian Phillips. The meeting was in-person at the Biome School and via Zoom at approximately 5:05 p.m., on Tuesday, August 29, 2023.

**Directors Present:**

Brian Phillips	Alex Head
Tim Houghton	Alex Zaks
Charlie Walch	Ellen Mocerri

**Attended by Invitation:**

Bill Kent, Jr. (President and CEO of Group)	Susan Marino (UMSL)
Carolyn Jordan	Mark Kent (Director of Development)
Pam Thomas	Judy De-Luca Ford

**Approve Minutes:**

A motion was made to approve the minutes from June 5, 2023. The motion was moved, seconded and the motion was approved.

**President & CEO Report:**

**A. Approve McKinney Vento Homeless Liaison Shari Pittman**

A motion was made to approve Shari Pittman as the homeless liaison. The motion was moved, seconded and the motion was approved.

**B. Approve ELL Policy Naming Meghan Jones Director of Student Services**

A motion was made to approve Meghan Jones as Director of Student Services. The motion was moved, seconded and the motion was approved.

**C. Approve 23/24 School Calendar**

A motion was made to approve the 2023/24 School Calendar. The motion was moved, seconded and the motion was approved.

**D. Enrollment Trend 2015-2023/24: Presentation**

Due to technical difficulties, Bill was unable to present. Bill did discuss our need to grow the school and additional concerns that families are moving out of the City of St. Louis, stating we lost 33 students from last school year.



## President & CEO Report (continued):

### *E. Academic Report 23/24 EOY*

Bill reviewed the Academic Report. Members of the Board stated they would like to see a Summary report of the multi-page academic report they had received in their board packet.

### *F. Strategic Plan Report: Overview of 2023/24*

Bill stated that data needs to be collected to grow the school. Bill requested the board approve an ADHOC committee, which would be a sub-committee of the Finance Committee, to research the data needed. A motion was moved, seconded and the motion was approved to create the sub-committee.

## Mark Kent- Fundraising Report: 2023 League of Learners Gala

Mark discussed how we need board members to bring a guest and their help is needed with auction items and sponsorships. He also mentioned that Thermo Fisher was not coming back this year as our \$20k Presenting Sponsor due to a down financial year for the company.

## Finance: Approve 2023-24 Budget & June 2023 Financials

A motion was made to approve the 2023-24 Budget and June 2023 Financials. The motion was moved, seconded and the motion was approved.

## Closed Session:

*There was not a closed session for this board meeting*

## New Business:

### **a. Board Term Resolutions & Term Policy**

- i. These changes allow a Director to stay beyond initial term... The motion was moved, seconded and motion approved.

### **b. Biome School Board & Finance Chair Election**

- i. Call to nominate Tim Houghton to another Term to serve on the Biome School Board and Chair of the Finance Committee ... A motion was made to approve as drafted, Tim Houghton's appointments. The motion was moved, seconded and motion approved.

### **c. Board Term Limits Draft**

- i. A motion was made to approve the Biome Term Limits Draft. The motion was moved, seconded and motion approved.

### **d. Biome Bylaws**

- i. A motion was made to approve amended items in the Biome Bylaws Draft. The motion was moved, seconded and motion approved.

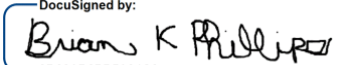


## Adjournment

There being no further business, Mr. Phillips declared the meeting to be adjourned at 6:05pm

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Respectfully Submitted,

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Brian Phillips, Biome School Board Chair

Prepared By,

DocuSigned by:  
  
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Pamela Thomas, Development Coordinator