

**The Biome School  
Board of Directors Meeting Minutes  
Agenda Open Session**

**Date: February 21, 2023**

**Time: 5:00 pm via Zoom**

**MISSION STATEMENT**

We engage students in an individualized and challenging, yet nurturing, educational environment, enriching their minds and cultivating confident and creative builders of the future.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Brian Phillips welcomed all to the Biome School Board Meeting. The meeting was held via Zoom. A quorum was present.

**B. ROLL CALL**

Directors Present

Jessica Cochran  
Tim Houghton  
Damion Jones  
Ellen Mocerri  
Brian Phillips  
Joe White  
Alex Zaks

Staff Present

Julie Harris  
Carolyn Jordan  
Bill Kent  
Mark Kent  
Susan Marino  
Shari Pittman  
Pam Thomas  
Atlanta Barnes

**C. APPROVAL OF AGENDA & MINUTES**

1. A motion was made and seconded to approve the agenda. Motion approved.
2. A motion was made and seconded to approve the minutes from November 2022. Motion approved.

## **II. PRESIDENT & CEO REPORT – BILL KENT**

### **A. Review & Adoption of the Strategic Plan**

A motion was made and seconded to approve the Strategic Plan.

### **B. Approval of TBEG & TBS Shared Service Agreement**

A motion was made and seconded to approve the TBEG & TBS Shared Services Agreement.

### **C. Board Training Update**

Bill Kent reminded the directors of the upcoming board training. The trainings are mandatory to our continued Charter Partnership with UMSL.

### **D. Academic Report – Julie Harris**

Julie Harris reported the focus on improving math instruction and learning continues to be the focus of the school academic team. Additionally, the team is piloting Wit and Wisdom, a comprehensive K–8 English language arts curriculum, to address our learner’s lagging performance in vocabulary and comprehension. The i-Ready Assessment tests learners’ knowledge against content for the entire grade level. At the time of assessment, students had completed approximately one-half of the material against which they were assessed. Lastly, while not addressed in detail in the report, The Biome has reconstituted many elements of its STEAM projects, most notably with the St. Louis Zoo and working to establish programming with the Magic House in the Maker’s District.

## **III. FUNDRAISING REPORT – MARK KENT**

### **A. YTD Fundraising Report**

Mark Kent reviewed the Development Fundraising Report. Mark updated the Directors on a monthly “Reading with the Community”, where volunteers come into the school and read to the kids. There will be an event at the Chase Park Plaza in April where he has asked each Director to bring 3 people. Mark announced we will again hold the Gala in October at the school.

## **V. FINANCE – Tim Houghton**

### **A. Budget Re-Forecast Review & Approve/Audit Approval**

A motion was made and seconded to approve the budget re-forecast and audit.

### **B. Most Recent Monthly Financials Review**

A motion was made and seconded to approve the January 2023 monthly financials.

## **VI. CLOSED SESSION**

A motion was made and seconded to enter closed session. By unanimous roll call vote, the meeting entered closed session. A motion was made and seconded to exit closed session. By unanimous roll call vote, closed session ended.

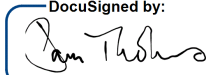
## **VII. NEW BUSINESS**

There was no new business.

## **VIII. ADJOURNMENT**

The meeting was adjourned at 6:25 pm


Respectfully Submitted,

DocuSigned by:  
  
C3C19EE052854E5

---

Pam Thomas  
Development Coordinator

Approved by,

DocuSigned by:  
  
B632FC06A7E6492...

---

Brian Phillips  
Biome School Board President