

**The Biome School
Board of Directors Meeting Minutes
Agenda Open Session**

Date: March 29, 2023

Time: 5:00 pm via Zoom

MISSION STATEMENT

We engage students in an individualized and challenging, yet nurturing, educational environment, enriching their minds and cultivating confident and creative builders of the future.

PRELIMINARY

A. CALL TO ORDER

- i. Brian Phillips welcomed all to the Biome School Board Meeting. The meeting was held via Zoom. A quorum was present.

B. ROLL CALL

Directors Present

Jessica Cochran
Tim Houghton
Ellen Mocerri
Brian Phillips
Joe White
Alex Zaks
Jeff Gamble

Staff Present

Julie Harris
Carolyn Jordan
Bill Kent
Susan Marino
Shari Pittman
Pam Thomas

APPROVAL OF AGENDA & MINUTES

A motion was made and seconded to approve the agenda. Motion approved.

A motion was made and seconded to approve the minutes from February 2023. Motion approved.

PRESIDENT & CEO REPORT – BILL KENT

A. Strategic Plan Item Updates

- I. *Full Time Recruitment Coordinator:* Bill advised the Board that Keonna's replacement has been hired and will start April 3. Keonna will now be able to move to full time recruitment.
- II. *Marketing Resources Needed:* Bill reviewed the Presentation from Fox/KPLR TV and how we may use as our marketing source in lieu of hiring a marketing staff member. Judy discussed an outside Marketing Agency that offered text and ringless voicemail service, which will be discussed with Fox TV to see if they can provide same service.
- III. *Future Facility Updates:* Discussion over where our growth needs are headed. It was agreed that the Finance Committee should take the lead and will be added to the agenda for the next Finance Meeting in April.

B. Nomination of Two New School Board Members, Alex Head & Charlie Walch

A motion was made and seconded to approve the candidates as school board members.
Motion approved.

C. School Security

This item was added for discussion during the meeting due to a recent school shooting.
A representative from the Metro Police will be on site to review our current security measures to see what updates may be needed. In the meantime, additional cameras will be added.

Fundraising

- A. Bill reviewed fundraising revenue in Mark's absence.
- B. Bill reminded members that they need to bring 3 people to the Biome Social event at the Chase Park Plaza April 13th. Jessica mentioned that there will be an Art Event in May, more details to follow.

Finance: Bill Kent & Tim Houghton

A. TBS Review & Approval of Investment Policy

Motion to approve, seconded and motion carries
Joe White spoke briefly of various investment opportunities; Jessica Cochran suggested Edward Jones who may be offering a higher interest payment, while at the same time increasing our relationship with Edward Jones

B. Review of most recent Financials

Bill reviewed the February Financial Reports

New Business

There was no new business.

Adjournment

There being no further business, Brian Phillips declared the meeting to be adjourned at 5:26 pm.

Respectfully Submitted,

Approved,

Pam Thomas
Development Coordinator

Brian Phillips
President, The Biome School Board