**Finance Committee Meeting Minutes**

August 17, 2023

10:00 am | In Person & Zoom

**Members Present Staff Present**

Tim Houghton, Chair Bill Kent

Judy DeLuca-Ford Pam Thomas

Joe White

**Call to Order**

Tim Houghton called the meeting to order at 10:10 am. The Finance Committee meeting is a public meeting, and the meeting details are available on The Biome School website.

**Agenda Items**

1. **Approve Minutes**

Tim called for a motion to approve the minutes from June 15, 2023 meeting, motion was approved & seconded, motion carried.

1. **Review Monthly Financial**
2. The June 2023 financials were reviewed
3. UHC has filed the ERC Form 941X, we are awaiting the decision
4. **2023-24 Budget Draft**
5. The Final Budget for 2023-24 was reviewed and approved to go to the board for final approval.

**New Business**

* 1. Damion Jones resigned from the School Board & Finance Committee. Bill & Tim will meet with Charlie Walch, School Board member, to fill Damion’s spot on the Finance Committee.
  2. The Biome School is applying for the 2nd round of DESE grants for school security.

**Adjournment**

The meeting was adjourned at 11:10 am.

Respectfully Submitted,

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**Prepared By: Pam Thomas Approved By: Tim Houghton**

**Development Coordinator Finance Committee Chair**